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Office Hours : 12:30 – 2:30 Monday thru Thursday or by appointment.		

Grading : Grades will come from the following sources in this class.

Written Homework : Homework will typically be due 1- 1½ weeks after I hand the set out and will be worth a total of 10 points. Homework is due at the start of class (*i.e.* the moment that I walk into the classroom and start talking) on the day that it is due. Any homework handed in after this point is late and will not be accepted. I will drop your lowest homework score at the end of the semester.

Hour Exams : There will be four hour exams each worth 100 points. The material covered on each exam and tentative date for the exam is listed on the Syllabus for my notes. It is your responsibility to get to class and find out the actual date of the exam!

Comprehensive Final Exam : There will also be a comprehensive final exam worth 200 points. The final will be on Thursday, May 7 from 11:00 AM --- 1:30 PM (provided I read the exam schedule right). At the end of the semester if you have gotten at least 90% of the total possible points (*i.e.* you have an A in the course) you will be exempt from taking the final. For ALL OTHERS the final exam is MANDATORY and is part of your grade.

Lowest Test Score Replacement : After final exams are given I will replace your lowest test score with the percentage on your final exam provided it will help your grade. For example if your lowest grade is a 72 and you have a final exam score of 164 then I will replace the 72 with $164/200 \times 100 = 82$.

Attendance : Attendance will be taken every day and will be used in any way I see fit in setting final grades.

Grading & Scale : I have a very simple grading scale. At the end of the semester I add up all the points that you have received and then divide that number by the total possible number of points. I then compare this percentage to the following scale and assign your grade.

100% - 90% A, 89% - 80% B, 79% - 70% C, 69% - 60% D, 59% - 0% F

Calculators : No graphing calculators or calculators capable of doing calculus will be allowed during exams. If I see you using one on an exam you will lose your calculator for the rest of the exam and you will lose 20 points on your exam score. Failure to bring an appropriate calculator to exams is your problem not mine.

Makeup Exams : I do not give makeup exams. Because I replace your lowest test score with the final exam percentage if you miss **ONE** exam then that will be the exam that is replaced by the final exam percentage provided you notify me in writing no later than 3 days after the exam was given with the reason you missed the exam. If you miss two exams I will expect verifiable proof of very good reasons (*my call on what is very good*) for BOTH exams. If you provide such proof we will take care of the second missed exam at that point. To date no one has convinced me they had a good reason for missing two exams.

Dates To Know : March 16 – 20 : Spring Break (No Classes), April 10 : Good Friday (No Classes), May 4 : Last day of classes. See Important Student Information handout for drop dates.

Disclaimer : While I have made a sincere effort to ensure that this syllabus is correct, changes may be required. I will announce any substantive changes during a regularly scheduled class. If you find an error or omission, please advise me at once so that the other members of the class may be advised.